

TOWN COUNCIL MEETING

July 27, 2021

The regular meeting of the Montross Town Council was held on Tuesday, July 27, 2021, at 7:30 p.m. at Town Hall, 15869 Kings Highway, Montross, VA.

Council Members Present: Terry A. Cosgrove, Joseph P. King, Carolyn K. Carlson,
Bobby D. Greene, Robert L. Barker,
Kathryn S. Wittman

Council Members Absent: Clinton A. Watson, Jr.

Town Manager: Patricia K. Lewis

Water Works Operator:

REGULAR MEETING

Mayor Cosgrove called the Council meeting to order at 7:30 p.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited and a moment of silence was observed.

PUBLIC HEARING

Mayor Cosgrove called to order the public hearing for the proposed budget amendment to the adopted fiscal year 2020-2021 general fund budget and the adopted fiscal year 2021-2022 general fund budget. Mrs. Carlson, seconded by Mr. Barker, made a motion to dispense with the reading of the public notices since copies were made available to the public. The motion was unanimously carried. A copy of the notice is attached to these minutes.

Mayor Cosgrove asked if there were any public comments regarding the proposed budget amendment which would add an American Rescue Plan Fund line item for received funds of \$158,270.63 to the 2020-2021 and 2021-2022 general fund budgets. There were no public comments.

Mayor Cosgrove asked if there were any comments from Council. There were no comments from Council.

Mr. King, seconded by Mrs. Carlson, made a motion to amend the 2020-2021 and 2021-2022 general fund budgets by adding an American Rescue Plan Fund line item for received funds of \$158,270.63. Mayor Cosgrove asked for a roll call vote: Mr. Greene, aye; Mr. Barker, aye; Mrs. Wittman, aye; Mrs. Carlson, aye; Mr. King, aye. The motion unanimously carried.

APPROVAL PRIOR MINUTES

Mayor Cosgrove asked if there were any additions or corrections to the minutes from the June 22, 2021, regular meeting. Mr. Greene, seconded by Mrs. Wittman, made a motion to approve the minutes from the June 22, 2021, meeting. The motion unanimously carried.

APPROVAL FINANCIAL REPORTS

Mayor Cosgrove asked if there were any additions or corrections to the financial reports for June 30, 2021. Mr. King, seconded by Mrs. Carlson, made a motion to approve the June 30, 2021, financial

reports. The motion unanimously carried.

REPORTS

TOWN MANAGER

Mrs. Lewis reported that there was another water break on Ames Lane on July 4, 2021, which was repaired on the same day.

Mrs. Lewis thanked Town Council for the flowers, cards, and phone calls when her father passed away. The support has been wonderful and she truly appreciated it. Mayor Cosgrove, seconded by Mr. King, then made a motion that Council donate \$200.00 in memory of Larry Landon "Popeye" King to the Golden Eagles Booster Club to which he was a big supporter. The motion was unanimously carried.

OLD BUSINESS

Mayor Cosgrove reported that there was a signed lease between the town and the county for the park area. Mayor Cosgrove stated that he and the Town Manager had talked to Jerry Davis with the Northern Neck Planning District Commission and got some advice. He stated that there is a local architect in Colonial Beach, RMS Design, that charges an initial consultation fee between \$125.00 and \$150.00. Mayor Cosgrove stated he would like to see an architect look at that property, even though she is not a landscaping architect, but she may partner with one. The reason is twofold. One is to look to see what we can do with that area's structures, such as a playground, and decide how much space can be allocated to those uses. The other is to look at some type of a structure that would be in line with a farmer's market. Mayor Cosgrove stated that there is a sizeable grant potential for farmer's market structures. He would like to take this initial step and get some advice to get us to the next level. Mr. King, seconded by Mrs. Wittman, made a motion to authorize \$150.00 for the preliminary architect consultation. The motion was unanimously carried. Mayor Cosgrove stated that the town was not awarded the Virginia Outdoors Foundation grant that we applied for, but that he and the Town Manager would be meeting with the Foundation to get advice on how to better the package for the next grant submission. Mayor Cosgrove stated that the United States Department of Agriculture (USDA) will have upcoming grant opportunities as well and he'd like to have the packages ready to go. Mr. King stated that the town did some preliminary things when a park was previously discussed. He stated there were two businesses that offered to do historical signage. He stated he would like to revisit that at some point.

Mrs. Lewis stated that the next Fall Festival meeting is scheduled for August 4th at 6:00 p.m. at the Westmoreland Volunteer Fire Department. Mrs. Lewis stated that the Fall Festival Committee sent out letters to businesses that were considered essential asking them to designate one representative to ride on the Grand Marshal Float. She stated that there is a form on the town's website that can be filled out and sent in.

Mrs. Lewis stated that the next First Friday's is August 6, 2021 at 5:45 p.m. with music performed by Blackthorn Shillelagh.

Mrs. Lewis stated that the easements are still coming in. Mayor Cosgrove asked Charlie Riedlinger with Resource International, who joined the meeting via Google Meets, if enough fire hydrants have been installed in the town to service the citizens well enough as we go through the water installation. Mr. Riedlinger stated that he believed we are well covered. Mr. Riedlinger stated that two fire hydrants were added by the county on Route 3 in the town limits. Mayor Cosgrove asked Mr. Riedlinger if water service would be included for the new park area. Mr. Riedlinger stated that he will make sure that happens.

NEW BUSINESS

Mr. Charlie Riedlinger reported that the new school required 2500 gallons per minute for fire flow. The town could not supply that. The county had a twelve-inch line that will provide the 2500 gallons per minute, which has been installed and will hopefully be in service in October this year. We are two years into that project. The town will be upgrading the water system and will help with the fire flows. At 2500 gallons per minute, the county and the town have decided that instead of building two new wells, that each will build one well and share those wells. If one goes down, the other will kick in and supply water. The Health Department is requiring a system that meters both ways. The solution was to increase the size of the meter vault and add an additional meter. The meter vault was relocated from the original site by the old furniture store to the new recreation park. To properly meter flows both ways, a second meter had to be added to the vault. He stated that the contract had to be amended with a change order. The added cost is \$57,300.00. The county is asking that the town share that cost. Mr. King stated that the council and the county put a lot of time and energy after we were informed that we each had to replace our wells. The town and county met with the Department of Environmental Quality (DEQ) to find out what was wrong with our wells. This was also an opportunity for our community to save the taxpayers a lot of money. Mr. King asked Mr. Riedlinger what the cost of an average well is. Mr. Riedlinger replied that the cost is close to one million dollars. Mr. King stated that council and the county saved taxpayers two million dollars by working together. Mr. King said he remembers the folks at DEQ saying that other localities should do the same thing. Mr. King, seconded by Mrs. Carlson, made a motion that the town share the cost of the magmeter vault with Westmoreland County. The town's portion would be in the amount of \$28,650.00 and the funds will be taken from the American Rescue Plan Funds. Mayor Cosgrove asked for a roll call vote: Mr. Greene, aye; Mr. Barker, aye; Mrs. Wittman, aye; Mrs. Carlson, aye; Mr. King, aye. The motion unanimously carried.

Mayor Cosgrove gave Karen Daly, the new director of Stratford Hall, an opportunity to introduce herself. Ms. Daly, who joined the meeting via Google Meets, stated she looks forward to working with the town.

PUBLIC COMMENTS

Larry Hinson stated he thought the park was a great idea. He stated that Mr. Ryan Brown with the Department of Wildlife Resources was at the last Board of Supervisors Meeting. Mr. Brown told the Board that Chandler's Mill Pond would be fixed. He also stated that he was still concerned about the crosswalk by Angelo's and that he was not going to give up on getting it moved.

COUNCIL MEMBER COMMENTS

Mrs. Wittman asked if the Virginia Department of Transportation (VDOT) removed the parking spot in front of Allegiance Title because she has seen vehicles parking there. Mrs. Lewis stated that the parking spot had been removed but that she would ask VDOT if anything further can be done to stop people from parking there.

CLOSED SESSION

Mrs. Wittman, seconded by Mr. King, made a motion to go into closed session pursuant to Code of Virginia Section 2.2-3711(A)(3) for discussion or consideration of the acquisition or lease of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The motion unanimously carried.

RECONVENE REGULAR SESSION

Mrs. Wittman, seconded by Mr. King, made a motion certifying that only discussion or consideration of the acquisition or lease of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Code of Virginia Section 2.2-3711(A)(3) took place. Mayor Cosgrove asked for a roll call vote: Mr. Greene, aye; Mr. Barker, aye; Mrs. Wittman, aye; Mrs. Carlson, aye; Mr. King, aye. The motion unanimously carried.

Mrs. Wittman, seconded by, Mrs. Carlson, made a motion to allocate \$3,700 from the Economic Development Fund to pay HDH Associates, Inc. to conduct hazmat inspections for property that can be used for Economic Development. Mayor Cosgrove asked for a roll call vote: Mr. Greene, aye; Mr. Barker, aye; Mrs. Wittman, aye; Mrs. Carlson, aye; Mr. King, aye. The motion unanimously carried.

There being no further business, the meeting was adjourned at 8:35 p.m.

Patricia K. Lewis
Town Manager

Terry A. Cosgrove
Mayor

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TOWN OF MONTROSS PUBLIC HEARING

The Town of Montross Town Council hereby gives notice of a public hearing to be held on July 27, 2021 at 7:30 p.m. in the Town Hall, Montross, Virginia for the purpose of receiving comments on a proposed budget amendment to the adopted Fiscal Year 2020-2021 General Fund budget and the adopted Fiscal Year 2021-2022 General Fund budget. The following amendment is proposed:

GENERAL FUND	REVENUES	EXPENDITURES
American Rescue Plan Fund	\$158,270.63	\$158,270.63

Copies of the proposed budget amendment are available in the Town office and on the Town's website - townofmontross.org.

If you have any questions, you may call the Town Office at (804) 493-9623 or via email to plewis@townofmontross.org.

Patricia K. Lewis
Town Manager

I have examined a copy of the
Westmoreland News, a
Newspaper published in
Montross and having a general
Circulation in the County of
Westmoreland, State of Virginia,
and do hereby certify that this
Legal Advertisement/
Notice of Sale/
Trustee Sale was published for

One successive week(s)
In the issue(s) of

7-14-21

Given under my hand this
14th day of
July, 2021.

Cassandra Lanier
Legal Advertising Department